



BRITISH DRESSAGE

CPEDI SELECTION POLICY 2018 including Advice for Athletes

1. INTRODUCTION

- 1.1. The Selection Policy (the “Policy”) covers selection for CPEDI Shows (the “Shows”).
- 1.2. Annex A to the Policy is a guide for athletes covering support, conduct and logistics; Annex A does not form part of the Policy.
- 1.3. The Selectors will seek to achieve a balance between the stated objectives of this Policy, and the short and long term aims of athletes and horse owners.
- 1.4. The Selection Policy is compiled in consultation with the BD Board of Directors, Selectors, BEF World Class Programme (WCP) and athletes.

2. OBJECTIVES OF THE SELECTION POLICY

- 2.1. The specific objectives of the Selection Policy in no particular order are:
 - 2.1.1. To select athlete/horse combinations that will deliver the best possible results for Great Britain in the equestrian discipline of Para-Equestrian Dressage.
 - 2.1.2. To select athlete/horse combinations in order to develop capability of winning medals at future championships.
 - 2.1.3. To optimise the individual world ranking of GBR athletes to support Paralympic Games qualification.
 - 2.1.4. To meet athlete’s aspirations to compete at specific Shows and facilitate progression up the performer pathway.

3. CONFIDENTIALITY

- 3.1. It is vitally important for the integrity of the Selection Policy and out of respect for the athletes, owners, Selectors, staff and other parties that there is at all times a high degree of confidentiality relating to information which may have a bearing on selection.
- 3.2. Any member of the Selection Panel, whether voting or non-voting, who breaks this confidentiality may be removed from the Selection Panel. All selection related conversations and discussions will be confidential.

4. CONFLICT OF INTEREST

- 4.1. In order to protect the integrity of the selection process members of the Selection Panel, both voting and non-voting, shall not take any measure nor exercise any influence in relation to a

matter where any conflict of interest or any other conflict exists or is perceived to exist. Members of the Selection Panel must therefore take all reasonable steps to avoid situations where there may be a potential conflict of interest, whether that is a real or perceived conflict of interest.

- 4.2 The Chair will be responsible for proactively addressing and managing all conflicts of interest amongst members of the Selection Panel on a regular basis and throughout the selection process.
- 4.3 A register of interests will be maintained by the Chair of Selectors, the details of which will be supplied to the Chief Executive of BD as and when any new conflict of interest is registered and prior to selection of the nominated entries and the final selection meeting.
- 4.4 Every member of the Selection Panel will be required to declare any potential or perceived conflict of interest as soon as it arises and may not participate in, or influence, any decision or vote on any issue connected to the conflict.
- 4.5 If a member of the Selection Panel has a conflict of interest (whether in relation to any athlete who may be eligible for selection under this Policy, or otherwise) then that individual must step down from discussions involving the conflict. Alternatively, they may be asked to withdraw for the entire portion of the meeting regarding the actual selection discussion as directed by the Chair.

5. SELECTION PANEL

- 5.1 The Selection Panel will comprise:

Chair (Independent)	(TBC) (non-voting)
Lead Selector:	Carolyn Gardiner (voting)
Selector:	Joyce Head (voting)
Selector:	Waveney Luke (voting)
WCP Veterinary Surgeon	[TBC] (non-voting)

All Selectors (including the Chair of Selectors) have been nominated by the BD Board. The Selectors as a panel will have the knowledge and expertise required to select athlete/horse combinations for international competition and will be free from all vested interests and conflict of interest in so far as is possible. The term "Selectors" throughout this document refers to the Lead Selector and the appointed voting Selectors.

- 5.2 All Selectors will have equal voting rights. Decisions must be reached by a majority and with no abstentions, unless a Selector is required to abstain due to a declared conflict of interest. The Selectors will follow the BD Terms of Reference for Selectors.
- 5.3 In the event of no majority decision being possible, the Lead Selector has the casting vote. In the event that the Lead Selector has stood down from the vote due to a conflict of interest the most senior Selector (as determined by length of service and ratified by the Chief Executive of BD) shall have the casting vote.
- 5.4 An independent observer will be present during the selection meetings with the sole purpose of verifying that the selection procedure has been carried out in accordance with the Selection Policy.

- 5.5 The WCP Para-Equestrian Dressage Veterinary Surgeon will be a non-voting member of the Selection Panel with the sole purpose of reporting on their assessment of known risk factors and recommendations regarding athlete/horse combinations eligible for selection. In order to fulfil this reporting function the WCP Para-Equestrian Dressage Veterinary Surgeon may consult the opinion of other WCP veterinary surgeons. In addition, there may be an official inspection, which all horses must attend and where a blood test may be taken. Alternatively, the official inspections may take place at athletes' yards or at a competition. If a horse is based abroad then an inspection will be arranged by the WCP Para-Equestrian Dressage veterinary surgeon. Athletes are expected to facilitate open communication between their own veterinary surgeon and the WCP Para-Equestrian Dressage veterinary surgeon.
- 5.6 The BD Senior International Officer (non-voting) will be present to take minutes during the selection meeting(s).
- 5.7 Throughout the selection process the Selectors will act as experts and are entitled within this selection policy to use their discretion to select athlete and horse combinations in accordance with the criteria set out below. They must at all times use their discretion honestly and with integrity having regard to, and acting in compliance, with any applicable code of conduct or code of ethics in force from time to time.

6. CHANGES IN POLICY

- 6.1 The Selectors will have the right in exceptional circumstances to amend or change the Policy where necessary at any time in order to fulfill the objectives of the Policy. Any changes to the Policy must be approved in writing by the BD CEO. The amended Policy in its entirety will be communicated to all athletes (as directed by the Selectors) and BD Board of Directors by e-mail and the section revised will be published on the BD and BEF websites.

7. ELIGIBILITY/AVAILABILITY FOR CONSIDERATION FOR SELECTION

- 7.1 The BD Senior International Officer will ensure that each athlete available for selection is eligible to represent Great Britain, including being:
- 7.1.1 A British passport holder;
 - 7.1.2 At least 14 years of age;
 - 7.1.3 A member of BD in good standing and eligible to represent Great Britain in international championships under the rules of the FEI, having been registered by the National Federation of Great Britain to compete in international events in accordance with Article 113 of the FEI General Regulations;
 - 7.1.4 In possession of a Certificate of Capability;
 - 7.1.5 Eligible to compete and not serving any period of ineligibility under any applicable human anti-doping rules and/or equine anti-doping and controlled medication regulations;
 - 7.1.6 Must hold a current international classification.

7.2 All horses must have a valid and up to date FEI passport with vaccinations recorded according to current FEI regulations.

8. SELECTION CRITERIA

Phase one

8.1 CPEDI3*

8.1.1 Athlete/horse combinations must have achieved the following in the individual championship test for their grade during the 12 months preceding one week prior to the closing date of Nominated Entries for the CPEDI:

8.1.1.1 An average score of 67% or above, across a minimum of two scores, at a BD Open para-equestrian dressage competition.

8.1.1.2 Have competed in at least one of the following: a BD Open para-equestrian dressage championship, CPEDI 2* or CPEDI3*, Gold Summer Semi-Final, and have scored 64% or above.

8.1.1.3 Freestyle competition scores do not count towards these average scores.

8.2 CPEDI2*

8.2.1 Athlete/horse combinations must have achieved an average, across a minimum of two scores, of 64% or above in the FEI Team or Individual Test at BD para-equestrian dressage competitions in the 12 months preceding one week prior to the closing date of Nominated Entries for the CPEDI.

8.2.2 Freestyle competition scores do not count towards these average scores.

8.3 CPEDI 1*

8.3.1 Athlete/horse combinations must have achieved a score of 64% or above at a minimum of two para-equestrian dressage competitions and a minimum of two scores of 64% or above in the FEI Novice Test in the 12 months preceding one week prior to the closing date of Nominated Entries for the CPEDI.

8.3.2 Freestyle competition scores do not count towards these average scores.

8.4 Phase Two

The Selectors will take into account relevant evidence in relation to the criteria set out in clauses 8.4.1 – 8.4.6 below and use their absolute discretion to select combinations onto the Team. They must at all times use their discretion honestly and with integrity.

8.4.1 **The athlete/horse combination's results and current form.**

8.4.2 **The athlete's or the horse's competition needs in order to develop towards their maximum potential.** The Selectors may select a developing horse or athlete ahead

of a horse or athlete that may have been adjudged to have reached their potential or have already proven that they are ready to move up the performer pathway.

- 8.4.3 **The need for athlete/ horse combinations to compete at shows with an “atmosphere” or under special conditions.**
- 8.4.4 **Fitness and soundness of the horse.** The professional opinion of the WCP Para-Equestrian Dressage veterinary surgeon or another appointed veterinary surgeon will be sought. Athletes must notify the WCP Para-Equestrian Dressage veterinary surgeon of any change in their horse’s health status or veterinary management immediately.
- 8.4.5 **Fitness of the athlete to compete to their full potential.** The professional opinion of the WCP Chief Medical Officer or other WCP human sports science and medicine practitioner will be sought.
- 8.4.6 **Demonstration of behaviour that indicates a commitment to a positive team environment both on and off the field of play.**

9 SELECTION PROCESS

- 9.1 All athletes must apply to compete at FEI competitions (excluding championships). Athletes on the World Class Programmes must apply through the WCP Performance Manager (PM). Applications are to be made to the BD Senior International Officer within the following timeframes:
 - 9.1.1 Competition date minus 3 months: applications of intention to compete to reach BD Office.
 - 9.1.2 Competition date minus 2 months: confirmation of wish to compete to reach BD Office.
- 9.2 Late applications will only be accepted at the discretion of the Selectors.
- 9.3 The Selectors will meet in order to select the requisite number of athlete/horse combinations for each Show.
- 9.4 If information exists on whether an athlete and/or horse is fit for selection, such information will be passed to the Selectors in summary form and will not contain the confidential detail. The absence of such information shall not affect the Selectors ability to reach selection decisions. Athletes must inform Selectors immediately if they become, or their horse becomes, unfit for selection after they have submitted an application to compete at a CPEDI.
- 9.5 The Selectors will attempt to achieve unanimity. In the event that this does not happen, a majority verdict will suffice.
- 9.6 The Selectors will announce selection decisions as soon as practicable within two months prior to the competition date and at the latest within the deadlines stated in the official schedule.

Post selection

10 Maintaining form

- 10.1 Selection decisions are subject to the athlete and horse maintaining fitness and performance. Once an athlete/horse combination has been selected they must maintain their form and fitness in a suitable training and competition programme. Failure to do this could lead to the athlete/horse combination being substituted.

11 Substitution

- 11.1 Substitution of a selected athlete/horse combination may occur at any time between the announcement of the selected riders and the date of Definite Entries for the relevant Show. After Definite Entries, substitutions may be allowed with the permission of the Show organisers. The cut-off date for substitutions will be announced by the Show organisers but at the latest will be the day of the first Horse Inspection. The reason for a substitution will be because the athlete is medically or otherwise unable to compete or there is a strong veterinary case for substitution or the performance of a selected athlete's horse has deteriorated to such an extent that a substitution is deemed necessary.
- 11.2 After announcement of selected riders, in the case of an athlete being considered medically unable to compete, the decision as to whether the athlete should be substituted will be made by the PM, in consultation with the Chair of Selectors, following an examination by a WCP approved Human SSM Practitioner or BD appointed doctor. This may involve the athlete being asked to ride certain dressage movements on their selected horse. Being unfit to compete is best described as "not being able to ride their horse in a manner which allows the athlete to produce the standard of performance at which they were selected".
- 11.3 In the case of a horse being considered unable, due to veterinary reasons, to compete or unable to compete to the performance standard anticipated, the decision will be made by the PM, in consultation with the Chair of Selectors, following an examination by a WCP approved veterinarian.
- 11.4 Once an athlete has committed to compete at an international Show (orally or in writing to the Selectors or to the BD International Officer) they are expected to participate. After the date of Definite Entries a veterinary and/or medical certificate will be required before a withdrawal will be accepted. If an athlete finds at any time and for whatever reason that they have to withdraw they are obliged to notify the PM immediately.

12 General

- 12.1 Discretion - In exceptional circumstances, the Selectors will be entitled, within the provisions of this Policy, to exercise their discretion to achieve the objectives of the Selection Policy where it is reasonable to do so.
- 12.2 Code of conduct/charter - Athletes, owners, grooms and athletes' "home teams" are expected to abide by any FEI and/or BD code of conduct which may be in force.
- 12.3 Athletes and their support teams are expected to behave at all times in a manner that does not negatively affect performance or bring the sport into disrepute.
- 12.4 Clean sport - Selection is subject to compliance with FEI and BEF Equine Anti-Doping and Controlled Medication Rules, and FEI, BEF and WADA rules on human anti-doping.

- 12.5 Cancellation/postponement – In the event of cancellation the relevant parties will be notified immediately. In the event of postponement a situation might arise where a new and/or different athlete needs to be selected, in which case all parties will be notified and normal procedure for selection will be followed.
- 12.6 Force majeure – In the event of exceptional circumstances beyond BD’s control, e.g. disease outbreak in horses or humans, war or terrorism, withdrawal of World Class funding, the BD Board reserves the right to make the decision, following consultation with the Chair of Selectors and BD Chief Executive, either to change the Selection Policy or the procedure, which might include withdrawing athletes from competition.
- 12.7 Communication (Publication) – The Selection Policy will be placed on the BD website and copies will be available on request from the BD office.
- 12.8 Enquiries – Enquiries about the Selection Policy can be made either in writing or by telephone to the BD office.

13 Appeals Process and Procedures

- 13.1 Athletes have the right to appeal against a selection decision of the Selectors but only on the grounds that the Selectors have failed to comply with this Selection Policy or have made a decision that no rational body of competent selectors could reasonably reach. An appeal must be made by submitting notice in writing to the Chief Executive of the BEF in accordance with the BEF Appeal Rules (the “Appeal Process”) within 48 hours of the relevant athlete being informed of the Selectors’ decision.
- 13.2 A copy of the Appeal must also be submitted to the Chief Executive of BD who shall, on receipt of the notice of appeal, seek to bring together all parties for a without prejudice discussion that may, if all are agreed, take the form of facilitated mediation.
- 13.3 The Chief Executive of BD shall, on receipt of the notice of appeal, seek to bring together all parties for a without prejudice discussion that may, if all are agreed, take the form of facilitated mediation. For the avoidance of doubt, the Appeal Process shall continue to run during the course of such discussion, however in the event that both parties notify the BEF (within 48 hours of receipt of the notice of appeal) that such discussion/mediation has resolved the appeal the Appeal Process shall be stayed. The Appeal Process is set out on the BEF website and copies can be obtained from the BEF office.

ANNEX A

ADVICE FOR ATHLETES COMPETING AT CPEDI SHOWS

Support, Conduct & Logistics

World Class Programme athletes should not assume that they will be fully funded for all competitions and must consult their Performance Manager. The BD Senior International Officer will advise self-funded athletes of the central support which will be available at specific competitions (e.g. veterinary cover).

If a number of GBR athletes are competing at an FEI competition, a Chef d'Equipe may be appointed. If a Chef d'Equipe is appointed he/she will be the official representative of BD and BEF at the competition. All athletes and their support staff are required to respect any decisions made or instructions given by the Chef d'Equipe (in line with the accepted role of a Chef d'Equipe at an FEI competition). At a CPEDI3* held in Great Britain a Stable Manager may be appointed. All athletes and their staff will be expected to abide by the Stable Manager's instructions.

All GBR athletes, their staff, owners and connections are, when competing at FEI events, expected to conduct themselves in a manner that will promote the good name of the BEF, BD, their sport and themselves. This includes maintaining a high standard of cleanliness and organisation within the stable area.

All athletes are expected to familiarise themselves with the requirements of the current FEI Equine Anti-Doping & Controlled Medication Regulations. Athletes are strongly urged to seek advice from a veterinary surgeon with experience of those regulations and of the current Equine Prohibited Substances List. All information relating to FEI equine anti-doping and controlled medication, including the full Equine Prohibited Substances List, is available on the FEI's Clean Sport website www.feicleansport.org.

All athletes are expected to familiarise themselves with the current FEI Human Anti-Doping Regulations and to check their own medications against the current Prohibited List for human athletes. Some athletes may need to use medications that are prohibited to treat a legitimate, documented medical condition. Such athletes will require a Therapeutic Use Exemption (TUE) to be granted by the FEI before competing at an FEI competition so those athletes should contact the BD office to complete the application process.

Athletes can view the Prohibited List for human athletes in its entirety at www.wada-ama.org. Athletes can check the status of their own medications using the Global Drug Reference Online at www.globaldro.com. The full FEI Human Anti-Doping Regulations can be found at www.feicleansport.org.

Further information on "how to compete internationally" can be found in the International Travel Guide.